

# PRESS RELEASE

The FSM National Department of Education is hereby soliciting bids from interested individuals, firms, or organization that would provide the following services as itemized below.

1. Provide technical assistance in the implementation of career and technology education standard at Madolenihmw High School and Pohnlangas Elementary school and provide monitoring progress reports accordingly.
2. Provide technical assistance in the implementation of career and technology education and workforce development in Chuuk State and provide progress report accordingly.
3. Provide technical assistance in the implementation of FSM Schools Accreditation System at Madolenihmw High School and Pohnlangas Elementary school and provide monitoring progress reports accordingly.
4. Provide technical assistance in the implementation of FSM Schools Accreditation System in Chuuk provide progress reports accordingly.
5. Provide technical assistance in bridging writing gaps at the aforementioned sites.

Please refer to the attached Request for Proposal (RFP) for detail and other specifics for this RFP.

### **1. General**

The Department of Education, FSM National Government (hereinafter referred as “government”) hereby soliciting bid from interested individual, firms or organizations (hereinafter referred as “applicants”) to provide Technical Assistance in the implementation of Career and Technology education standards and implementation of FSM Schools Accreditation System in Pohnpei and Chuuk as detailed under item #3. (General Scope of Work).

### **2. Eligible Applicants**

The following are the types of firms; agencies and organizations within Federated States of Micronesia, US territories and Freely Associated States (Palau & Marshall Islands) shall be eligible to submit proposals:

- a. Public education departments;
- b. Community-based education institutions or agencies
- c. Public/private corporations or companies; and
- d. Other related NGOs

Proposals from other entities may be considered in case of hard to find applicants from within the aforementioned localities.

### **3. General Scope of Work**

- a. Provide technical assistance in the implementation of career and technology education standards at Madolenihmw High School and Pohnlangas Elementary school and provide monitoring progress reports accordingly.
- b. Provide technical assistance in the implementation of career and technology education standards and workforce development in Chuuk State and provide progress reports.
- c. Provide technical assistance in the implementation of FSM Schools Accreditation System at Madolenihmw High School and Pohnlangas Elementary School and provide monitoring progress report.
- d. Provide technical assistance in the implantation of FSM Schools Accreditation in Chuuk and provide progress report.
- e. Provide technical assistance in bridging writing gaps at the aforementioned sites.

### **4. Format**

All interest individuals, parties and /or agencies may adopt any generally accepted style and format of proposal writing as long as it provides the necessary information as follows:

- a. Name and Address of Agency
- b. Telephone and Facsimile numbers, including contact email addresses and website, if any.
- c. Name, address and email address of the conduct person.
- d. Title of proposal and brief description of proposal (50 words or less)
- e. Statement of Mission
- f. Statements of Goals, activities, objectives, outputs, and timelines: (State as many goals as needed along with sets of activities, objectives, outputs, and timelines.)
- g. General Budget Outlays
  1. General budget outlays and sources
- h. Line item budget (budget itemization)

#### 5. Selection Criteria and review panel

These review elements shall be used in reviewing individually submitted proposals. A three (3) member review panel will review the proposal (s) and select two (2) top proposals with their recommendations to be submitted to the Secretary for preliminary selection of the proposal. The government reserves the rights to refuse any and/or all proposals on the basis of incompleteness and/or non-compliance. In case where no proposals will be accepted, the Government shall re-announce the Request for Proposal.

#### 6. Date of Submission

All proposals shall be submitted no later than the 14<sup>th</sup> of September 2009 at 1700 hours to the address below:

Mr. Casiano Shoniber  
Secretary  
Department of Education  
FSM National Government  
Palikir, Pohnpei FM 96941  
Phone: (691) 320-2609  
Fax: (691) 320-5500  
Email: [cshoniber@fsm.ed.fm](mailto:cshoniber@fsm.ed.fm)

Mr. Finley S. Perman  
Secretary  
Department of Finance & Administration  
FSM National Government  
Palikir, Pohnpei FM 96941  
Phone: 691 320-2640 or 2645  
Fax: 691 320-2380  
Email: [fsmsofa@mail.fm](mailto:fsmsofa@mail.fm)

#### 7. Announcements

All proposals shall be reviewed by panel of three (3) members within three days after the receipt of such proposals and announce the awardees no later than five (5) working days.

#### 8. Optional

To expedite the process of reviewing the proposals, the government requests that applicants consider applying these options when developing the proposals:

- Program: Word Processing or Excel
- Font Type: Times New Roman
- Font Size: 11
- Space: Double Spacing
- Pages: Optional
- Page size: 8.5" x 11"